

MD. MAMUN KABIR

COO (IT & SOFTWARE DEVELOPMENT)



+880-1717-234688



engr.mamunkabir@gmail.com
www.mamunkabir.com



5-N3/2, Boikali Building,
Lake City Concord Khilkhet,
Dhaka-1229



OBJECTIVE

To secure a management level responsible and challenging opportunity in the field of ICT of a Stable Organization and also eager to deliver my Technical, analytical, management, supervision, administrative skills as well as presentation skills to benefit mutual growth and success.



SKILL

- **Programming Language:** C#, Asp.net, Java, C, PHP.
- **Database:** MSSQL, MYSQL, Oracle
- **Cloud Platform:** Azure
- **Operating System:** Microsoft Windows server 2017/ 2019/Windows 7/ Windows 10.
- **Project Management:** Jira, MS Project
- **Web Development:** HTML5, CSS3, Joomla, Word Press.
- **Official Network:** Design and Maintenance and trouble shooting.
- **Server Configuration:** Active directory, DNS, DHCP, MAIL server (Windows Environment)



EDUCATION

PGD-CS (2012)

Bangladesh Institute of Management (BIM)

Major: web development, Database administration, Programming.

GPA: 3.63/4.00

B.Sc (Engineering) - ETE (2009)

Daffodil International University (DIU)

Major: Networking & Telecommunication

GPA: 3.26/4.00

HSC (1999)

Rajuk Uttara Model School & College

Major: Science.

Division: First Division (71.1%)

SSC (1997)

Civil Aviation High School

Major: Science.

Division: First Division * (80.9%)



QUALIFICATION HIGHLIGHTS

- ✓ Infrastructure Management.
- ✓ Project Management.
- ✓ Web Application Development & Maintenance.
- ✓ Resource Planning & Team Building.
- ✓ Process Improvement.
- ✓ Network Design, implement, maintenance and troubleshooting.
- ✓ Business Partnering
- ✓ GAP Analysis
- ✓ Vendor Management
- ✓ Provide balance exposure of IT Solution based on industry
- ✓ Analysis and design local application as per user requirements



SUMMARY OF EXPERIENCE

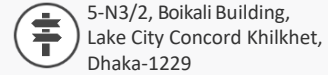
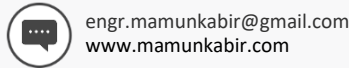
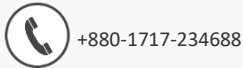
- ✓ 2 year and 8 months experience as **COO** (IT & Software Development) at **AI-Hiyal Automation Limited**.
- ✓ 3 year and 6 months experience as **CEO** at **AI-Hiyal Software**.
- ✓ 2 year and 6 months experience as **Sr. Software Engineer** (IT & Software) at **AI-Hiyal Software**.
- ✓ 11 months experience as **Software Engineer**.
- ✓ 2 years and 4 months experience as **Executive IT**.
- ✓ 6 Months Experience as **Sr. Hardware Engineer**.

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Total Year of Experience 12 year and 5 months.

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PUBLICATIONS

BOOK (International Publication)

Multi-Level Client Server Network and Its Performance Analysis.

- (A Simulation Based Experimental Investigation)

Book Covered Area:

1. A Corporate Level Office's Network Design.
2. Server Configuration under Windows 2000 Server Enterprise Edition.
3. Active Directory, DHCP, DNS, SMTP, Print Server configuration.
4. Simulation for the Network's Performance Analysis.

ISBN: 978-3-8473-0699-3.

JOURNAL PAPER (Local Publication)

A Comparative Study of Different Queuing Techniques in VOIP, Video Conferencing and File Transfer

10.3329/diujst.v5i1.4380

Daffodil International University Journal of Science and Technology Vol.5 (1) 2010 pp.37-47

Publisher: Registrar Daffodil International University.

Online Publisher: Asia Journals Online which is approved by:

1. **UBC** Public Knowledge Project
2. **GNU** Public License.
3. Arizona State University
4. International Network **INASP**



LANGUAGE

Language	Reading	Writing	Speaking
Bangla	Good	Good	Good
English	Good	Good	Communicative



WORK EXPERIENCE

Chief Operating Officer

JANUARY 2020 – PRESENT

AI-Hiyal Automation Limited

House # 44, Road # 14, Nikunja-02, Dhaka-1229.

Organization Type: IT Limited Company.

AI-Hiyal Automation Limited (AHAL) is a unique development house and has been providing technical consultancy, staffing, onsite and offsite or offshore development services and solutions.

Responsibilities:

- ✓ Design and implement business strategies, plans and procedures
- ✓ Set comprehensive goals for performance and growth
- ✓ Establish policies that promote company culture and vision
- ✓ Oversee daily operations of the company and the work of executives (IT, Marketing, Sales, Finance etc.)
- ✓ Lead employees to encourage maximum performance and dedication
- ✓ Evaluate performance by analyzing and interpreting data and metrics
- ✓ Write and submit reports to the CEO in all matters of importance
- ✓ Assist CEO in fundraising ventures
- ✓ Manage relationships with partners/vendors

VENDORS & PARTNERS

- Unilever Bangladesh Limited
- Unilever Consumer Care Limited
- Robi Axiata Limited
- Asiatic Mindshare Limited
- Wave Maker Limited
- Padakhep Manabik Unnayan Kendra

CEO & Technical Team Lead

JULY 2016 – DECEMBER 2019

AI-Hiyal Software. (Software Vendor of Unilever Bangladesh)

House # 21/A (GF) Road # 16, Sector # 4 Uttara.Dhaka-1230.

Organization Type: Software Company.

AI-Hiyal Software has been providing technology consulting, staffing, onsite & offsite or offshore development services and solutions that enable our clients to successfully meet their business objectives. Our large numbers of skilled people in IT domains have been helping our clients to manage their day-to-day IT operations efficiently; so that our clients can concentrate on their core business competencies. Here a few of our clients and the industries we have experience in:

Responsibilities:

- ✓ Setting and Executing Organizational Strategy
- ✓ Modeling and setting the company's culture.
- ✓ Building and leading the senior executive team.

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PRO. TRAINING

CCNA Workshop

-- 1 day (8th August, 2008)

Local CISCO Academy:

Daffodil International University, Dhaka

Sponsored by: Reg. CISCO Academy: BUET

Oracle Data Administration

-- 1.5 Month (April 25, 2014 to June 14, 2014)

IBCS Primax Software Limited, Dhanmondi-10/A,
Dhaka.

Sponsored by: SELF



EXTRA ACTIVITY

- Quantum Method (Meditation) Graduate.
- Member of Sondhani (Blood Donor), Bangladesh.
- Creative designs of "Ondhobindu" Enterprise.
- Outsourcing Projects: **Data Conversion, SEO.**



PERSOANL DETAILS

- ✓ **Father's Name** : MD. Aman Ullah
- ✓ **Mother name** : Mst. Asma khatun
- ✓ **Date of Birth** : 28/08/1982
- ✓ **Nationality** : Bangladeshi By Birth
- ✓ **Religion** : Islam
- ✓ **Marital Status** : Married
- ✓ **Blood Group** : B(+ve)



WORK EXPERIENCE

- ✓ Allocating capital to the company's priorities.
- ✓ Financial, Tax, Risk and Facilities Management.
- ✓ Building the Senior Leadership Team
- ✓ Making Capital Allocation Decisions

VENDORS & PARTNERS

- Unilever Bangladesh Limited
- Robi Axiata Limited
- Asiatic Mindshare Limited
- Wave Maker Limited
- Havas Media Bangladesh Limited
- Top Of Mind Limited

SR. SOFTWARE ENGINEER

JANUARY 2014 – JUNE 2016

AI-Hiyal Software

Responsibilities:

- ✓ Managing and supporting multiple projects.
- ✓ Capturing and analyzing the requirements and develop the system specifications
- ✓ Managing and preparing project plan and activity network
- ✓ Take the lead role to Analyze, Architect and Design databases and web-based applications
- ✓ Track and report the project status to various stakeholder, acting as a gateway through which work should be assigned to appropriate teams while ensuring that project scope is adequately defined
- ✓ Designing databases and user interfaces, Engineering web and win development, all layers, from database to services to user interfaces
- ✓ Providing technical solution
- ✓ Responsible for revision of codes, output and documentation, quality aspects in code development
- ✓ Analyzing existing systems
- ✓ High level Communication Skill (Mail, verbal) is required.
- ✓ Maintain regular scheduled and unscheduled communication and liaison with assigned clients

SOFTWARE ENGINEER

FEBRUARY 2013 – DECEMBER 2013

AI-Hiyal Software

Responsibilities:

- ✓ Develop new functionality on existing software products.
- ✓ Clear understanding of OOP, design patterns & coding standards
- ✓ Design and develop applications and databases as per the direction from seniors.
- ✓ Writing complex SQL queries and objects.
- ✓ Designing databases and user interfaces, Engineering web and win development, all layers, from database to services to user interfaces

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WORK EXPERIENCE

- ✓ Responsible for taking care of enhancement and fixing bugs reported by the users
- ✓ Develop the systems according to the design

EXECUTIVE IT

JANUARY 2010 – MAY 2012

A-Tex International Limited

2nd floor, 113/B Love Rd, Dhaka-1208

Organization Type: Multinational Company.

Responsibilities:

- ✓ IT related Equipment's requisition.
- ✓ Keep Communication with Vendors.
- ✓ Maintain the Local Server (Windows based).
- ✓ Keep updated the live windows software Axapta 3.0 (A Customized ERP software) for all employee of the office.

SR. HARDWARE ENGINEER

AUGUST 2009 – DECEMBER 2009

Ryans IT Limited

123/5 BCS Computer City, IDB Bhaban, 3rd floor, Agargaon,
Dhaka- 1207.

Organization Type: IT Enabled Services.

Responsibilities:

- ✓ Lead the Mid and Jr. level Engineer's.
- ✓ Analyze and keep update the customized
- ✓ Ryans IT's ERP software for RMA of sold products.
- ✓ Especially Corporate customer's Support

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SOME PROFESSIONAL PROJECTS.

Legal Link (Legal Workflow Automation Tool)

Description This is a web-based system which organizes all contacts, documents, deadlines and data within a proven, flexible set of practice-specific windows and workflow that can be easily customized. Combining all the modules Case/matter management, Agreement, Work Permit, Licensing, Litigation Status, Import Permission, Anti Counterfeit, Document assembly and management. Individual module reports, calendars, time management, e-mail and workflow put everything in its place and more importantly puts everything in one place.

Tool Use Microsoft C #, ASP .NET, MS SQL Server

Client Unilever Bangladesh

Key Job System Analysis, System Design, Development, User Support.

Status Live

<http://alhiyal.com> (Full Company Site Re-Development)

Description Company Portal of Al-Hiyal Software.

Tool Use Microsoft C #, ASP .NET, Photoshop.

Client Al-Hiyal Software

Key Job Design, Structuring, Image design.

Status Live

Eros (Media Planning, Scheduling, Buying and Billing Tool)

Description Eros is the complete web based solution for media related activities (like planning, scheduling, buying, monitoring and billing) and this tool is effective for those companies (Media Buying, Media Agency and Monitoring Agency) who are related to media world. Main objectives of this tool is gap analysis between plan vs. execution, plan vs. bill and bill vs. execution, prepare schedules based on plan, electronic schedule transfer to various medias (like TV, Radio, Newspapers, Magazine, Digital, Outdoor and etc.), bill generate from schedules and etc.

Tool Use Microsoft C #, ASP .NET, MS SQL Server

Client Unilever Bangladesh, Robi Axiata Limited, Mindshare Limited, MEC Limited, Maxus Limited and Top of Mind Limited and Ryans IT Limited.

Key Job System Analysis, System Design, Development.

Status Live

Nemesis (Claim)

Description Web based tool for business process automation of distributor claim by improving the distributor ROI (Return on Investment) And budget control (like DD, Perfect Store, Damage, AIT, DFF, Backlit, CM Salary and etc.), which are generated from the distributor end.

Tool Use Microsoft C #, ASP .NET, MS SQL Server

Client Unilever Bangladesh

Key Job System Analysis, System Design, Development.

Status Live

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SOME PROFESSIONAL PROJECTS .

AIT (Audit Tracking System)

Description It provides end-to-end functionality for managing the complete audit life cycle including audit planning, scheduling, development of standard audit plans and checklists, field data collection, development of audit reports, recommendations, and review of audit recommendations by Audit users. AudiX provides the flexibility to support Internal Audit, Corporate Audit, IT Audit, SOX, Policy Compliance and Dash Board type of audits.

Tool Use Microsoft C #, ASP .NET, MS SQL Server

Client Unilever Bangladesh

Key Job System Analysis, Development, User Support.

Status Live

<http://greentech-resort.com>

Description Online Based Resort Booking Portal.

Tool Use HTML, CSS, Basic PHP, WordPress, Photoshop.

Client GreenTech Resort.

Key Job Web Design & Development.

Status Live

*****Above are some of my projects. Also done so many projects under my supervision.*****



DECLARATION

I certify that to the best of my knowledge, above information correctly describes my qualification, experiences & me.

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Md. Mamun Kabir